



St Ann's School
Springfield Road
Hanwell W7 3JP
Tel: 020 8567 6291
Fax: 020 8840 4664
e-mail: adminmail@st-anns.ealing.sch.uk

Head teacher: Ms. Gillian Carver

14th June 2022

Dear Parent / Carer,

Open Evening: Tuesday 5th July 2022 5pm-7.30pm

St Ann's is pleased to announce that we will be having an **Open Evening on Tuesday 5th July**. As always, this will be a very busy evening, and 15-minute slots will be allocated to discuss each young person's progress over the course of the current school year.

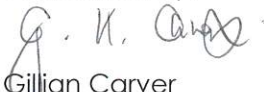
Please note that this year, the End of Year Reports will not be issued at the Open Evening but will be circulated during the last week of term, so that we maximise the time available to assess student progress. We would also like to incorporate into the report any comments you might like to make regarding your young person's achievements.

If you would like to raise issues that are likely to take longer than 15 minutes, please make an additional appointment to see the Head Teacher or a Deputy Head Teacher at another time. This will ensure that other families are not kept waiting for undue periods during the Open Evening.

Please complete the slip below and return it to school by Friday 24th June. The Class Teacher will then confirm the time of your appointment.

The Staff and I look forward to seeing as many of you as possible on Tuesday 5th July.

Yours sincerely,


Gillian Carver
Head Teacher.

TUESDAY 5TH JULY 2022 5pm -7.30pm

Student name.....

Year Group.....

I would like an appointment during the **OPEN EVENING** at (please tick):

5.00	5.15	5.30	5.45
6.00	6.15	6.30	6.45
7.00	7.15	UNABLE TO ATTEND	

I require a translator to be present at the review meeting YES / NO

Language required.....

Signature (Parent/Carer).....