



## CHARGING POLICY

The Education Reform Act (1988) states that –

*“Activities offered wholly or mainly during normal teaching times should be available to all pupils regardless of their parents’ ability or willingness to help meet the cost”*

From the UNICEF , UN Convention of the rights of a Child – **Article 26 of Rights Respecting School’ Governments must provide money for children of families in need ’**; no student would be refused access to an activity or outing because of their inability to contribute .

### Charges will not be made for

- All activities aimed at meeting the requirements of St Ann's Curriculum Pathways, offered during normal teaching times i.e. all schooling.

### Charges will be made for

- Material and ingredients used in some art and craft or cookery sessions, if parents indicate in advance that they wish to own the end product (e.g. a model or a cake or if the child is going to eat the product for lunch).
- Board and lodging for residential educational visits deemed to take place in school hours.

### Voluntary contributions will be sought for

- Cost of travel and educational expenses on a residential activity. This, together with board and lodging, comprises the cost of a residential visit. Parents/Carers should meet the costs of board and lodging on all residential trips. Parents/Carers in receipt of Universal Credit, income based jobseekers allowance or income support are entitled to claim remission.
- Cost of travel and educational expenses on a class outing or educational visit e.g. train fare, admission fee. Parents are invited to make a voluntary contribution. No child would be excluded from an outing or educational visit if parents choose not to contribute. St Ann's School asks parents to make a termly £30 contribution to the voluntary fund . This money is used to subsidize students who cannot meet the costs of trips , and to supplement some activities that would not be afforded without additional contributions .
- Charges for leasing out school premises – given the complexity of learning needs of students attending St Ann's and the need to maintain rigorous health and standards the Governing Body has made a decision not to lease out the premises, when students are on site being educated .  
However in line with a commitment to the local Community the Governing Body will

from time to time make school resources available to the local community groups providing a senior member of staff is on site . A donation will be requested for this facility.

Updated October 2022

Next review : October 2024

**ANNEX 3:- POLICY ON CHARGING AND REMISSIONS FOR SCHOOL ACTIVITIES to provide community facilities**

The responsibility for determining charges and remissions (above the statutory minimum) for all the activities noted, except for music lessons, is with individual governing bodies.

<b>ITEM</b>	<b>AUTHORITY CHARGING POLICY</b>	<b>AUTHORITY REMISSIONS POLICY</b>	<b>GOVERNING BODY CHARGING POLICY</b>
Individual tuition in the playing of a musical instrument	No charge		Not applicable
Entry fees for examinations not on the list of prescribed public examinations	Charge to parents	No remission	Individual governing bodies and remission
Preparation of pupils for entry for examinations not on the list of prescribed public examinations	No charge		Individual governing bodies and remission
Entry fees for re-sit of prescribed public examinations where no further preparation is provided by the school	Charge to parents	No remission	Individual governing bodies and remission

<p>Entry fees where pupil has fails without producing a medical certificate to complete the requirements for any prescribed public examinafor which the Authority has paid</p>	<p>Schools to seek a medical certificate from parents</p>	<p>No remission</p>	<p>Individual Governing Bodie</p>
<p>Non-residential visits and other activities outside school hours and not required as part of the syllabus for a prescribed public examination or to fulfill statutory duties relating to the National Curriculum or religious education</p>	<p>Leave to Individual Governing Bodies</p>		<p>Individual governing bodies tand remission</p>